The Nashville After Zone Alliance (NAZA) invests funding in out-of-school time **(**afterschool and summer) programsin an effort to increase youth access to inspiring OST learning experiences that help youth thrive. NAZA is a partnership between the Nashville Public Library (NPL), Metro Nashville Public Schools, Mayor’s Office, and more than 20 youth-serving organizations that are all working collaboratively to improve the learning experiences of youth in OST programs throughout our city—NAZA mobilizes and leverages resources for the betterment of youth through these partnerships.

**Applicant Organization’s Commitments**:

In following, Applicant Organization is applying to receive funds from NAZA to provide afterschool programming to # of youth from School Name at Community-Based Location that incorporates a positive youth development approach as well as creative and innovative learning strategies. Should the organization be approved for funding, Applicant Organization agrees to partner with School Name and commit to the following (amongst many other commitments required of NAZA-funded organizations):

* Operate afterschool programming at Community-Based Location Monday through Thursday during the fall semester (August 26, 2019 to December 12, 2019) and spring semester (January 7 to April 23, 2020)*.* Program time typically spans approximately 2 hours*.*
* Recruit youth for programming. Applicant Organization will promote consistent participation/retention levels by contacting each family/youth before programming begins, whenever absences begin to develop a pattern, and confirm an exit/withdrawal if appropriate.
* Ensure that youth receive a healthy snack or meal every day of programming.
* Supervise youth at all times including agency-provided transportation (if applicable) and car pick-up at the end of programming.
* Maintain a staff: youth ratio not to exceed 1:15 at all times by establishing and maintaining a mechanism for substitutions.
* Engage youth in learning experiences that enable youth to cultivate positive relationships, develop life skills, inspire a love for learning, and feel empowered.
* Communicate and collaborate with school staff in an effort to enhance youth learning. For example, by:
	+ Participating in planning meetings with school principals and staff to help meet school outcomes and to track youth progress.
	+ Meeting with principals and staff on an ongoing basis to address strategies for program recruitment, retention, and attendance tracking.
* Engage in family outreach.
* Receive an external evaluation of their program quality as well as lead an internal evaluation of their program’s quality.
* Administer a one-time student survey to enrolled youth at each site between November 4th and November 19th of 2019.

As a signatory for Applicant Organization, I agree to adhere to the abovementioned commitments in the event that our organization’s application for NAZA funding is approved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Signatory, Title of Signatory, Applicant Organization

**School Name’s** **Commitments**:

In agreeing to support Applicant Organization as they offer a NAZA-funded program at Community-Based Location that serves School Name youth, School Name commits to provide the following support to the Applicant Organization to help facilitate a successful partnership:

* Ensure that applications for NAZA-funded afterschool programs are stored in a designated location that is easily accessible for youth and their families to pick up and submit applications.
* Provide a designated point of contact(s) to assist with the following:
	+ Supporting the recruitment of youth for their afterschool program (i.e. notifying the organization aboutupcoming school events, parent meetings, or other opportunities where the staff can make announcements and recruit youth for their program).
	+ In the event that:
		- A medical emergency occurs after school; solely for notification purposes.
		- A serious altercation occurs among the youth after school; solely for notification purposes.
* Share school resources that could be beneficial to youth in the afterschool space (e.g. curricular resources or any other supports that could be available at the community-based location).
* Introduce afterschool staff to school staff including, but not limited to:
	+ The School Librarian; this will enable the afterschool staff to better promote literacy.
	+ A staff member from the front office that can support afterschool staff in communicating needed messages to youth or their families.
	+ A school representative that can help program staff access youth data.
* Communicate and collaborate with afterschool staff in an effort to enhance youth learning (see examples on page 1).

As a signatory for School Name, I agree to adhere to the abovementioned commitments in the event that Applicant Organization ‘s application for NAZA funding is approved.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Signatory, Title of Signatory, School Name